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**CHIEF EXECUTIVE OFFICER**

Linda Braunschweiger

**Housing Trust Fund Ventura County  
 Executive Board Meeting – Wednesday, December 20, 2023**

**11:30 am – 1:00 pm**

**Meeting as a Zoom Call**

**Attendance:** Tracy McAulay, Karen Flock, Alex Russell, Dawn Dyer, Mary Anne Krause, Marni Brook, Anthony Mireles, Lynn Oshita, Stratis Perros, Mark Pettit, Emilio Ramirez, Elenore Vaughn, Daniel Gonzalez, Ken Trigueiro

**Absent:** Carrick DeHart, Sarah McCarthy-Garcia

**Staff:** Linda Braunschweiger, Jason Gaffner, Tobie Roach

**Guest:** Celita Stone

**AGENDA**

1. **Welcome/General Updates**
  - Homeless count reminder – Dawn
2. **General BOD Approval**
  - a. November Minutes – **Motion Approved.**
  - b. October & November Financial Reports – **Motion Approved.**
  - c. 2024 Budget Approval-**Motion Approved.**
3. **Board Member Resignation**
  - Announcement Daniel Gonzalez is stepping down from the board.
  - Linda thanks Daniel Gonzalez
  - Now the Board needs a new secretary.
    - Cathi volunteers
  - The board also has a discussion on a potential candidate.
    - Stratis discusses the interview he conducted with Derrick Wada, Director of Real Estate at Cabrillo Economic Development Corporation. He recommends support to nominate him to the board.
  - d. Nomination – **Motion Approved.**

**4. Loan Portfolio Update**

- Jason provides updates on the Cabrillo predevelopment loan. States that the people self-help housing paperwork have been signed for a 1.5 million predevelopment loan. He states that he is hoping to connect Meza Ojai Project the following week. He also mentioned that CDFI released their application.

**5. SCAG REAP II Grant Update**

- Linda provides an update on the SCAG REAP II Grant. Mentions we are receiving 5 million which 4-4.5 million will go to the housing trust fund. On the land trust side, she will be using the SCAG loan for consultants and other structural needs. Linda also mentioned that SCAG recognized that Ventura County is collaborate and hopes it's a model that can be used in other counties.

**6. Annual Meeting – New Concept**

- The annual meeting is scheduled for Feb 29, 2024. We are planning on putting together a symposium on using land on education sites for housing. This will be a joint effort with Ventura County of education.
- This will be an In- person event at Cal state Channel Islands from 8:30 am to noon.

**7. Board Retreat- Strategic Plan Discussion**

- Will be an in person at a private home/venue site between Camarillo and Moorpark called the Villavanda Manor
- Date Jan 17<sup>th</sup>

**5. Adjourn - 1:00 pm**